# THE HIGH COURT OF ORISSA: CUTTACK



## BENCH COMPOSITION FOR 18/06/2021

V.C.Link	Hon'ble Judge(s)	Sitting Time
THROUGH V.C.  The Cases shall be taken up slot wise. Each slot has a separate V.C. Link. Please refer to detail notice for more information.	THE CHIEF JUSTICE MISS JUSTICE SAVITRI RATHO	10:30 A.M.
THROUGH V.C. https://meet.jit.si/OHCCJCourtSBslot1	THE CHIEF JUSTICE	AFTER D.B.
THROUGH V.C. The Cases shall be taken up slot wise. Each slot has a separate V.C. Link. Please refer to detail notice for more information.	MR. JUSTICE BISWAJIT MOHANTY	10:30 A.M.
THROUGH V.C. The Cases shall be taken up slot wise. Each slot has a separate V.C. Link. Please refer to detail notice for more information.	MR. JUSTICE S.PUJAHARI	10:30 A.M.
THROUGH V.C. The Cases shall be taken up slot wise. Each slot has a separate V.C. Link. Please refer to detail notice for more information.	MR. JUSTICE S.K.SAHOO	10:30 A.M.
THROUGH V.C. The Cases shall be taken up slot wise. Each slot has a separate V.C. Link. Please refer to detail notice for more information.	MR. JUSTICE K.R.MOHAPATRA	10:30 A.M.
THROUGH V.C. The Cases shall be taken up slot wise. Each slot has a separate V.C. Link. Please refer to detail notice for more information.	MR. JUSTICE B.P.ROUTRAY	10:30 A.M.
THROUGH V.C. The Cases shall be taken up slot wise. Each slot has a separate V.C. Link. Please refer to detail notice for more information.	MR. JUSTICE S.K.PANIGRAHI	10:30 A.M.

Date:17/06/2021

## THE HIGH COURT OF ORISSA, CUTTACK



## NOTICE

It is hereby notified for all concerned that in view of continuing threat of COVID-19 pandemic and extension of lockdown in the entire state of Odisha, the High Court will function only through Virtual /Video Conferencing Mode with one Division Bench and six Single Benches from 07.06.2021 to 02.07.2021.

Cause Lists have been uploaded in the website of the Court.

The following arrangements have been made for functioning of the Courts during the above period.

- 1) Filing of cases and documents: Due to resurge of COVID-19, filing of cases and documents shall be done either through drop-box (kept near the counters of the copying section) from 10.30 A.M. to 12.30 P.M. on all working days instead of the usual filing hours (as per notification dated 04.06.2021) or through e-mail at <a href="mailto:efiling.od-hc@gov.in">efiling portal</a>. No case should be filed through more than one mode.
  - A. Filing through E-filing portal: In this mode, filing may be done through E-filing portal which can be accessed through e-filing link in the Court's Website. Video Tutorials (Both in Odia & English), User Manual and Notifications and Guidelines which are available under the e-filing link of the Court's Website for guidance may be referred to. In the event of any technical difficulty relating to filing through e-filing portal, Learned Counsel may contact the following numbers during office hours.

 1. Mr.Ashok Mallick
 - 9437870873

 2. Mr.Sujit Ranjan Sahoo
 - 6371185569

 3. Mr.Subharanjan Mantri
 - 9778260318

 4. Mr.Ashish Kumar
 - 6201227600

**B.** Filing through e-mail: In this mode, filing may be done by sending soft copy (preferably in scanned PDF format) of the applications and related documents through e-mail at ID: efiling.od-hc@gov.in. Applications and documents sent through any other mail ID shall not be acted upon. In the event of any technical difficulty relating to filing by e-mail or delay in registration of new cases or interim applications filed through e-mail, Learned Counsel may contact contact the following numbers during office hours.

2. Shri Subash Chandra Sar - 8763644022

## 2. Appearance from remote locations through Virtual Mode:

The Benches will function through Video Conferencing Mode. There shall be no provision in the Court premises to facilitate appearance to learned counsel/ parties in person due to threat of the pandemic. Learned counsel/ parties in person whose cases are listed are requested to appear before the Benches through Video Conferencing by clicking the V.C.Link provided against respective Benches by following the instructions in this notice as well as the guidelines and manual under Annxure-1. All cases shall ordinarily be taken up as per their term in the Cause Lists.

## 3. Filing of Mention Memos:

For listing of cases mention may be made by filing mention memos in the drop box (kept near the counter of copying section) between 11.00 A.M. and 12.00 Noon. Urgent matters where oral mentioning is felt necessary, mentioning may be made before the Registrar(Judicial) and Deputy Registrar(Judicial) through video conferencing between 11.00 A.M. and 12.00 Noon in the following links:-

https://meet.jit.si/ohcrjmention (For Civil matters)

https://meet.jit.si/ohcdrmention (For Criminal matters)

With a view to prevent the spread of COVID-19, except the Officers and Staff of the Court, there shall be restrictions for others over entry into the High Court campus. In partial modification of the Notification dated 04.06.2021, it is hereby further notified for information of all concerned that cases will be listed irrespective of the defects. However, the concerned advocates shall be allowed to come to the Court, subject to prior intimation to the Deputy Registrar (Judicial), for removal of defects only in those cases where specific directions are passed by the Court for such removal.

(LEARNED ADVOCATES ARE REQUESTED TO SUBMIT THE MEMOS FOR URGENT LISTING OF MATTERS FIRST TO THE D.R.(JUDICIAL), AND ONLY WHERE THE D.R.(JUDICIAL) HAS COMMUNICATED THAT THE REQUEST HAS BEEN DECLINED OR THE DATE GIVEN IS NOT CONVENIENT FOR SOME REASONS, SHOULD THE MATTERS BE MENTIONED ORALLY BEFORE THE BENCH OF THE CHIEF JUSTICE OR SUCH BENCH ASSIGNED FOR THE PURPOSE.)

(FOR THE ORAL MENTIONING BEFORE THE DIVISION BENCH IN CHIEF JUSTICE'S COURT, LEARNED ADVOCATES WILL FIRST OBTAIN FROM THE COURT MASTER BETWEEN 9.30 A.M. AND 10.15 A.M. ON ALL WORKING DAYS, OVER PHONE NO.8763760499, A MENTIONING MATTER (MM) NUMBER. IN MATTERS OTHER THAN FRESH ADMISSION MATTERS, THE LEARNED ADVOCATES WILL FURNISH TO THE COURT MASTER ON e-mail ID- cjcourt.cm-ohc@gov.in PROOF OF INTIMATION OF THE MENTIONING TO LEARNED COUNSEL FOR THE OPPOSITE PARTIES.

WHEN THE COURT OF THE CHIEF JUSTICE ASSEMBLES, THE MENTIONING MATTERS WILL BE CALLED OUT SERIAL WISE.)

(The V.C. links, slots and helpline numbers for various benches are provided in the following pages)

	Bench – Hon'ble The Chief Justice and Hon'ble Miss Justice S.Ratho			
Slot	Item Numbers	Link for appearing through VC before Bench	Helpline Number	
For pur	pose of making any mention	https://meet.jit.si/OHCCJCourtMention		
1 <sup>st</sup>	01 to 05	https://meet.jit.si/OHCCJCourtslot1		
2 <sup>nd</sup>	06 to 10	https://meet.jit.si/OHCCJCourtslot2		
3 <sup>rd</sup>	11 to 15	https://meet.jit.si/OHCCJCourtslot3	9439368933	
4 <sup>th</sup>	16 to 20	https://meet.jit.si/OHCCJCourtslot4		
5 <sup>th</sup>	21 to 25	https://meet.jit.si/OHCCJCourtslot5		
6 <sup>th</sup>	26 to 30	https://meet.jit.si/OHCCJCourtslot6		
7 <sup>th</sup>	31 to 35	https://meet.jit.si/OHCCJCourtslot7		

<sup>\*</sup>Mentioning may please be done only through the link provided in the aforesaid table for the purpose.

\*\*As directed, the cases which are passed over by the Division Bench of **Hon'ble the Chief Justice and Hon'ble Miss Justice S.Ratho** will be taken in the link for the last slot.

- 1. Only those Learned Counsel / Parties-in-person whose matters are to be taken up in a particular slot(s) may join such slot(s) by mentioning their name and item number while joining the VC.
- 2. <u>Learned Counsel</u> / <u>Party-in-person are requested to join the Video</u>

  <u>Conferencing for their respective items</u> / <u>cases by entering their name</u> /

  identity and item number in correct manner.
- 3. <u>Learned Counsel / Party-in-person are requested to not switch OFF their</u> camera as long as they are connected in the Video Conferencing session.
- 4. Connectivity of Learned Counsel / Party-in-person to VC session may be subject to compliance of (1), (2) and (3) above. If any participant in the Video Conferencing session is found to have joined without having entered his/her name / identity and item number in correct manner or if any participant is found to be keeping the camera turned OFF during the Video Conferencing then such participant(s) may be disconnected from the VC session or dealt with in the manner directed by the Hon'ble Bench.

	Bench – Hon'ble The Chief Justice			
Slot	Slot Item Numbers Link for appearing through VC before Bench Helpline Number			
1 <sup>st</sup>	01 to 09	https://meet.jit.si/OHCCJCourtSBslot1	9439368933	

<sup>\*\*</sup>As directed, the cases which are passed over by the Single Bench of **Hon'ble the Chief Justice** will be taken in the link for the last slot.

- 1. Only those Learned Counsel / Parties-in-person whose matters are to be taken up in a particular slot(s) may join such slot(s) by mentioning their name and item number while joining the VC.
- 2. <u>Learned Counsel</u> / <u>Party-in-person are requested to join the Video Conferencing for their respective items / cases by entering their name / identity and item number in correct manner.</u>
- 3. <u>Learned Counsel / Party-in-person are requested to not switch OFF their</u> camera as long as they are connected in the Video Conferencing session.
- 4. Connectivity of Learned Counsel / Party-in-person to VC session may be subject to compliance of (1), (2) and (3) above. If any participant in the Video Conferencing session is found to have joined without having entered his/her name / identity and item number in correct manner or if any participant is found to be keeping the camera turned OFF during the Video Conferencing then such participant(s) may be disconnected from the VC session or dealt with in the manner directed by the Hon'ble Bench.

Bench – Hon'ble Shri Justice B.Mohanty			
Slot	Item Numbers	Link for appearing through VC before Bench	Helpline Number
1 <sup>st</sup>	01 to 10	https://meet.jit.si/OHCCourt1OBslot1	
2 <sup>nd</sup>	11 to 20	https://meet.jit.si/OHCCourt1OBslot2	
3 <sup>rd</sup>	21 to 30	https://meet.jit.si/OHCCourt1OBslot3	
4 <sup>th</sup>	31 to 40	https://meet.jit.si/OHCCourt1OBslot4	8904432163
5 <sup>th</sup>	41 to 50	https://meet.jit.si/OHCCourt1OBslot5	
6 <sup>th</sup>	51 to 60	https://meet.jit.si/OHCCourt1OBslot6	
7 <sup>th</sup>	61 to 70	https://meet.jit.si/OHCCourt1OBslot7	
Link for	passed over items	https://meet.jit.si/OHCCourt10Bpssovr	

\*\*The Cases which are passed over by the Single Bench of Hon'ble Shri Justice B.Mohanty may be taken up as and when directed by the Bench. The said passed over matters shall be taken up in the link specified for passed over matters in the above table. The Learned Counsel whose matters are passed over may join the said link as and when directed by the Bench.

- 1. Only those Learned Counsel / Parties-in-person whose matters are to be taken up in a particular slot(s) may join such slot(s) by mentioning their name and item number while joining the VC.
- 2. <u>Learned Counsel / Party-in-person are requested to join the Video Conferencing for their respective items / cases by entering their name / identity and item number in correct manner.</u>
- 3. <u>Learned Counsel / Party-in-person are requested to not switch OFF their camera as long as they are connected in the Video Conferencing session.</u>
- 4. Connectivity of Learned Counsel / Party-in-person to VC session may be subject to compliance of (1), (2) and (3) above. If any participant in the Video Conferencing session is found to have joined without having entered his/her name / identity and item number in correct manner or if any participant is found to be keeping the camera turned OFF during the Video Conferencing then such participant(s) may be disconnected from the VC session or dealt with in the manner directed by the Hon'ble Bench.

	Bench – Hon'ble Shri Justice S.Pujahari			
Slot	Item Numbers	Link for appearing through VC before Bench	Helpline Number	
For pu	rpose of making any mention	https://meet.jit.si/OHCCourt24NBmention		
1 <sup>st</sup>	01 to 10	https://meet.jit.si/OHCCourt24NBslot1		
2 <sup>nd</sup>	11 to 20	https://meet.jit.si/OHCCourt24NBslot2		
3 <sup>rd</sup>	21 to 30	https://meet.jit.si/OHCCourt24NBslot3	9439572742	
4 <sup>th</sup>	31 to 40	https://meet.jit.si/OHCCourt24NBslot4		
5 <sup>th</sup>	41 to 53	https://meet.jit.si/OHCCourt24NBslot5		
Link fo	r passed over items	https://meet.jit.si/OHCCourt24NBpssovr		

<sup>\*</sup>Mentioning may please be done only through the link provided in the aforesaid table for the purpose.

\*\*The Cases which are passed over by the Single Bench of **Hon'ble Shri Justice S.Pujahari** may be taken up as and when directed by the Bench. The said passed over matters shall be taken up in the link specified for passed over matters in the above table. The Learned Counsel whose matters are passed over may join the said link as and when directed by the Bench.

- 1. Only those Learned Counsel / Parties-in-person whose matters are to be taken up in a particular slot(s) may join such slot(s) by mentioning their name and item number while joining the VC.
- 2. <u>Learned Counsel / Party-in-person are requested to join the Video Conferencing for their respective items / cases by entering their name / identity and item number in correct manner.</u>
- 3. <u>Learned Counsel / Party-in-person are requested to not switch OFF their</u> camera as long as they are connected in the Video Conferencing session.
- 4. Connectivity of Learned Counsel / Party-in-person to VC session may be subject to compliance of (1), (2) and (3) above. If any participant in the Video Conferencing session is found to have joined without having entered his/her name / identity and item number in correct manner or if any participant is found to be keeping the camera turned OFF during the Video Conferencing then such participant(s) may be disconnected from the VC session or dealt with in the manner directed by the Hon'ble Bench.

	E	Bench – Hon'ble Shri Justice S. K. Sahoo	
Slot	Cases of Weekly list dtd- 17/06/2021 to 18/06/2021- Till 1:00 PM	Link for appearing through VC before Bench	Helpline Number
1 <sup>st</sup>	217 to 228	https://meet.jit.si/OHCCourt5NBslot1	
2 <sup>nd</sup>	229 to 240	https://meet.jit.si/OHCCourt5NBslot2	
3 <sup>rd</sup>	241 to 252	https://meet.jit.si/OHCCourt5NBslot3	
4 <sup>th</sup>	253 to 264	https://meet.jit.si/OHCCourt5NBslot4	
5 <sup>th</sup>	265 to 280	https://meet.jit.si/OHCCourt5NBslot5	
Cases of	Weekly list dtd- 17/06	/2021 to 18/06/2021- At 2 :00 PM	
6 <sup>th</sup>	76 to 84	https://meet.jit.si/OHCCourt5NBslot6	
7 <sup>th</sup>	85 to 96	https://meet.jit.si/OHCCourt5NBslot7	
8 <sup>th</sup>	97 to 108	https://meet.jit.si/OHCCourt5NBslot8	
9 <sup>th</sup>	109 to 120	https://meet.jit.si/OHCCourt5NBslot9	8917457762

10 <sup>th</sup>	121 to 132	https://meet.jit.si/OHCCourt5NBslot10	
11 <sup>th</sup>	133 to 144	https://meet.jit.si/OHCCourt5NBslot11	
12 <sup>th</sup>	145 to 156	https://meet.jit.si/OHCCourt5NBslot12	
13 <sup>th</sup>	157 to 168	https://meet.jit.si/OHCCourt5NBslot13	
14 <sup>th</sup>	169 to 180	https://meet.jit.si/OHCCourt5NBslot14	
15 <sup>th</sup>	181 to 192	https://meet.jit.si/OHCCourt5NBslot15	
16 <sup>th</sup>	193 to 201	https://meet.jit.si/OHCCourt5NBslot16	
Item 214 and Link for passed		https://meet.jit.si/OHCCourt5NBpssovr	
over items	S.		

\*\*The Cases which are passed over by the Single Bench of **Hon'ble Shri Justice S.K.Sahoo** may be taken up as and when directed by the Bench. The said passed over matters shall be taken up in the link specified for passed over matters in the above table. The Learned Counsel whose matters are passed over may join the said link as and when directed by the Bench.

- 1. Only those Learned Counsel / Parties-in-person whose matters are to be taken up in a particular slot(s) may join such slot(s) by mentioning their name and item number while joining the VC.
- 2. <u>Learned Counsel</u> / <u>Party-in-person are requested to join the Video</u>

  <u>Conferencing for their respective items</u> / <u>cases by entering their name</u> /

  <u>identity and item number in correct manner.</u>
- 3. <u>Learned Counsel / Party-in-person are requested to not switch OFF their camera as long as they are connected in the Video Conferencing session.</u>
- 4. Connectivity of Learned Counsel / Party-in-person to VC session may be subject to compliance of (1), (2) and (3) above. If any participant in the Video Conferencing session is found to have joined without having entered his/her name / identity and item number in correct manner or if any participant is found to be keeping the camera turned OFF during the Video Conferencing then such participant(s) may be disconnected from the VC session or dealt with in the manner directed by the Hon'ble Bench. Learned Counsels / Party-in-person are requested to join a particular slot at a time inorder to avoid glitches. Earphones shall not be used while appearing through VC.

	Bench – Hon'ble Shri Justice K. R. Mohapatra			
Slot	Item Numbers	Link for appearing through VC before Bench	Helpline Number	
1 <sup>st</sup>	01 to 05	https://meet.jit.si/OHCCourt9OBslot1		
2 <sup>nd</sup>	06 to 10	https://meet.jit.si/OHCCourt9OBslot2		
3 <sup>rd</sup>	11 to 15	https://meet.jit.si/OHCCourt9OBslot3		
4 <sup>th</sup>	16 to 20	https://meet.jit.si/OHCCourt9OBslot4		
5 <sup>th</sup>	21 to 25	https://meet.jit.si/OHCCourt9OBslot5	8249704980	
6 <sup>th</sup>	26 to 30	https://meet.jit.si/OHCCourt9OBslot6		
7 <sup>th</sup>	31 to 35	https://meet.jit.si/OHCCourt9OBslot7		
8 <sup>th</sup>	36 to 40	https://meet.jit.si/OHCCourt9OBslot8		
9 <sup>th</sup>	41 to 44	https://meet.jit.si/OHCCourt9OBslot9		
Link for	r passed over items	https://meet.jit.si/OHCCourt9OBpssovr		

\*\*The Cases which are passed over by the Single Bench of Hon'ble Shri Justice K. R. Mohapatra shall be taken up after the end of the list. The Learned Counsel whose matters are passed over are requested to join the link specified in the above table for hearing of passed over items.

- 1. Only those Learned Counsel / Parties-in-person whose matters are to be taken up in a particular slot(s) may join such slot(s) by mentioning their name and item number while joining the VC.
- 2. <u>Learned Counsel / Party-in-person are requested to join the Video</u>

  <u>Conferencing for their respective items / cases by entering their name / identity and item number in correct manner.</u>
- 3. <u>Learned Counsel / Party-in-person are requested to not switch OFF their</u> camera as long as they are connected in the Video Conferencing session.
- 4. Connectivity of Learned Counsel / Party-in-person to VC session may be subject to compliance of (1), (2) and (3) above. If any participant in the Video Conferencing session is found to have joined without having entered his/her name / identity and item number in correct manner or if any participant is found to be keeping the camera turned OFF during the Video Conferencing then such participant(s) may be disconnected from the VC session or dealt with in the manner directed by the Hon'ble Bench.

	Bench – Hon'ble Shri Justice B.P.Routray			
Slot	Item Numbers	Link for appearing through VC before Bench	Helpline Number	
1 <sup>st</sup>	01 to 10	https://meet.jit.si/OHCCourt23slot1		
2 <sup>nd</sup>	11 to 20	https://meet.jit.si/OHCCourt23slot2		
3 <sup>rd</sup>	21 to 30	https://meet.jit.si/OHCCourt23slot3	7540992829	
4 <sup>th</sup>	31 to 40	https://meet.jit.si/OHCCourt23slot4		
5 <sup>th</sup>	41 to 53	https://meet.jit.si/OHCCourt23slot5		
Link for	r passed over items	https://meet.jit.si/OHCCourt23pssovr		

\*\*The Cases which are passed over by the Single Bench of **Hon'ble Shri Justice B.P.Routray** shall be taken up after the end of the list. The Learned Counsel whose matters are passed over are requested to join the link specified in the above table for hearing of passed over items.

- 1. Only those Learned Counsel / Parties-in-person whose matters are to be taken up in a particular slot(s) may join such slot(s) by mentioning their name and item number while joining the VC.
- 2. <u>Learned Counsel / Party-in-person are requested to join the Video</u>

  <u>Conferencing for their respective items / cases by entering their name / identity and item number in correct manner.</u>
- 3. <u>Learned Counsel / Party-in-person are requested to not switch OFF their camera as long as they are connected in the Video Conferencing session.</u>
- 4. Connectivity of Learned Counsel / Party-in-person to VC session may be subject to compliance of (1), (2) and (3) above. If any participant in the Video Conferencing session is found to have joined without having entered his/her name / identity and item number in correct manner or if any participant is found to be keeping the camera turned OFF during the Video Conferencing then such participant(s) may be disconnected from the VC session or dealt with in the manner directed by the Hon'ble Bench.

Bench – Hon'ble Shri Justice S.K.Panigrahi			
Slot	Item Numbers	Link for appearing through VC before Bench	Helpline Number
1 <sup>st</sup>	01 to 10	https://meet.jit.si/OHCCourt6NBslot1	
2 <sup>nd</sup>	11 to 20	https://meet.jit.si/OHCCourt6NBslot2	
3 <sup>rd</sup>	21 to 30	https://meet.jit.si/OHCCourt6NBslot3	
4 <sup>th</sup>	31 to 40	https://meet.jit.si/OHCCourt6NBslot4	8328825803
5 <sup>th</sup>	41 to 50	https://meet.jit.si/OHCCourt6NBslot5	
6 <sup>th</sup>	51 to 60	https://meet.jit.si/OHCCourt6NBslot6	
7 <sup>th</sup>	61 to 70	https://meet.jit.si/OHCCourt6NBslot7	
8 <sup>th</sup>	71 to 75	https://meet.jit.si/OHCCourt6NBslot8	
Link for	passed over items	https://meet.jit.si/OHCCourt6NBpssovr	

\*\*The Cases which are passed over by the Single Bench of **Hon'ble Shri Justice S.K. Panigrahi** shall be taken up as and when directed by the Bench. The Learned Counsel whose matters are passed over are requested to join the link specified in the above table for hearing of passed over items.

- 1. Only those Learned Counsel / Parties-in-person whose matters are to be taken up in a particular slot(s) may join such slot(s) by mentioning their name and item number while joining the VC.
- 2. <u>Learned Counsel / Party-in-person are requested to join the Video Conferencing for their respective items / cases by entering their name / identity and item number in correct manner.</u>
- 3. <u>Learned Counsel / Party-in-person are requested to not switch OFF their camera as long as they are connected in the Video Conferencing session.</u>
- 4. Connectivity of Learned Counsel / Party-in-person to VC session may be subject to compliance of (1), (2) and (3) above. If any participant in the Video Conferencing session is found to have joined without having entered his/her name / identity and item number in correct manner or if any participant is found to be keeping the camera turned OFF during the Video Conferencing then such participant(s) may be disconnected from the VC session or dealt with in the manner directed by the Hon'ble Bench.

Learned Counsel/Parties in person are requested to follow the below mentioned instructions carefully while joining V.C. through the respective link. In case of any difficulty, the helpline number assigned to the Bench may please be contacted.

- 1. Learned Counsel/ Party-in-Person shall join the V.C. one item prior to his/her matter in order to prevent undue load in the V.C. session which may lead to disconnection and disruption in Court proceeding e.g. Learned Counsel whose case is listed at item no.11 shall join the V.C. only when item no.10 is taken up by the Court and not before that.
- 2. Learned Counsel/Party-in-person shall keep their microphone muted except while interacting with the Bench.
- 3. Learned Counsel/Party-in-person whose cases are listed as item nos.1 & 2 shall join the V.C. sufficiently prior to start of Court time.
- 4. Learned Counsel/Parties are requested to regularly watch the Display Board website of the Hon'ble Court which is available at <a href="www.ohcdb.in">www.ohcdb.in</a> to ascertain which Item Number is being taken up by the Bench. It is advised to keep the browser refreshed frequently while viewing this website to avoid lag in reflection of updated data in said website.
- 5. Any testing shall be concluded sufficiently prior to start of Court. Once the Court is in Session, no attempts should be made by anyone to join the V.C. except in the manner stated above.
- 6. Learned Counsel are requested to write their respective item numbers, wherever applicable, while joining the V.C. Session through Jitsi.

In view of the ongoing crisis caused due to the pandemic, all concerned are requested to cooperate with the above arrangements.

THE HIGH COURT OF ORISSA,

BY ORDER,

CUTTACK

Sd/J.Das 17/6/2021 DEPUTY REGISTRAR (JUDL.)

THE 17TH JUNE, 2021

### Annexure-I

#### (Guidelines for appearing through Video Conferencing from Remote Locations)

If the learned Counsel intend to appear through Video Conferencing from their respective Homes/Offices/Any other Remote Location, they may please follow the procedure laid down below:-

- 1. "Jitsi Meet" Application shall be used for Video Conferencing. It works both on Mobile (Android/iPhone) and Laptops/Desktops.
- 2. Learned Advocates / Parties-in-person are requested to install "Jitsi Meet" Application in their Mobile Phones from Android Play Store or Apple Store. If someone wants to use the application from Laptop/Desktop, URL https://meet.jit.si/ may be opened in the web browser. The users are not required to open any account in this application.
- 3. The links for appearing through VC before the concerned Benches are mentioned against the respective Benches in the notice. While accessing this notice/document in sort format in website of Hon'ble Court, the concerned Advocates may please click such link for appearing before their concerned Bench. Please ensure that the link is not unduly shared with anyone unconnected with the case.

In case of any difficulty, the helpline numbers assigned to a particular Bench may please be contacted.

Learned counsel/party-in-person whose cases are listed as item no.1 and 2 shall however join the V.C. sufficiently prior to start of Court time.

- 4. Notwithstanding the above, the concerned Bench may direct as to which and how many number of participants may be joined in VC session at a time keeping in view the functionality of VC software and various related factors.
- 5. Advocate/Party upon joining the Video Conferencing, <u>may please immediately</u> <u>mute their microphone to avoid interruption in an ongoing case proceeding.</u> (This can be done by clicking on the microphone icon in the Control panel appearing at the bottom of the VC Screen. To un-mute, the same icon be clicked again.)
- 6. During video conferencing, the Advocates/ parties-in-person are requested to keep the screen rotation of their mobile on and to hold the mobile phone in landscape position.
- **7.** If for any reason, Video conferencing cannot be held through "Jitsi Meet", the case may be heard in any other method as the Bench directs.

- 8. Robust bandwidth/network connectivity has to be ensured by the Advocate/Party in such device through which it is intended to join the Video Conferencing. It shall also be the responsibility of the Advocate/Party to arrange camera, microphone etc which are required for joining Video Conferencing.
- 9. It is highly important that if VC is being joined through a mobile phone then its network signal should be steady and no call should be made to / from such phone during VC session or else the connection shall get disrupted.
- 10. In case for any reason connection gets disconnected before the hearing of the matter is over, Advocates/Parties shall again follow the same method as stated above to rejoin the Video Conferencing.
- 11. All applicable decorum as maintained in a Courtroom shall be maintained by Advocates/Parties appearing through Video Conferencing and they should be properly dressed.
- 12. Only one person may speak at a time or else there will be overlapping of voices and echo shall be caused thereby disturbing the proceeding. The participant of the VC who is not interacting with the Bench should mute the microphone to avoid disturbance/overlapping of sounds.
- 13. As far as possible silence should be maintained in the surrounding area so that there is no noise interference while the Hon'ble Bench and the Counsel are interacting through VC. Learned Counsel/ Parties in person joining from remote locations like home/ office etc. should switch off their mobile phones or keep those in silent mode while attending V.C. Court. Surrounding noise or other kind of disturbance such as high speed fan should be avoided as far as possible to ensure clear transmission of voice.
- 14. If any participant of the VC shall perform any act which is either not related to the hearing or is done without the permission of the Bench then he/she may get disconnected from VC and action as directed by the Bench may be taken in the matter.
- 15. Recording and / or publishing or sharing of the VC proceeding is strictly prohibited.

N.B: Please refer to the <u>Jitsi Meet User Manual</u> in the next page.

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#### JITSI MEET MANUAL

#### Instructions for Video Conferencing

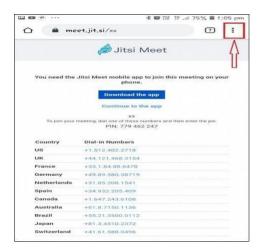
- Users will be sent a Link of meeting through SMS/WhatsApp message
  - on mobile number provided by them well in advance
- There are two procedures for VC through Jitsi Meet, user may opt any one of these
  - A. Using Internet Browser (Latest Google Chrome) on Mobile/Laptop/PC/Desktop
  - B. Installing Jitsi Meet App on your Mobile

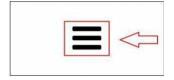
### A. Using Internet Browser (Latest Google Chrome)

- NOTE:- It is advised to use latest Google Chrome Browser because meeting link might not be supported by all browsers
- 1. FOR MOBILE BROWSER: Click on the blue colored Link of meeting through SMS/ WhatsApp message on mobile number/SMS/WhatsApp

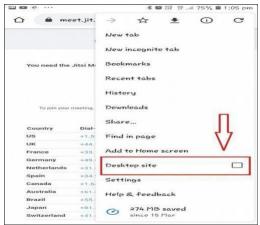


- 2. Soon after clicking link, it will open browser of Mobile(use Google Chrome Browser)
- 3. Inside your browser you will see 'options symbol' generally shown as three dots or three lines as seen in picture given below.





4. Click on this Options Symbol (three dots/three lines), a list will be opened containing any one option like Desktop Site, Desktop View, Desktop Version and Desktop Mode. Select this option through Check-Box Tick.



5. Soon after Choosing 'Desktop Site Option' Jitsi Meet webpage will ask permission for using Mic and Camera of your Mobile Handset. Kindly allow these permissions.



#### Permission to Use Camera and Microphone

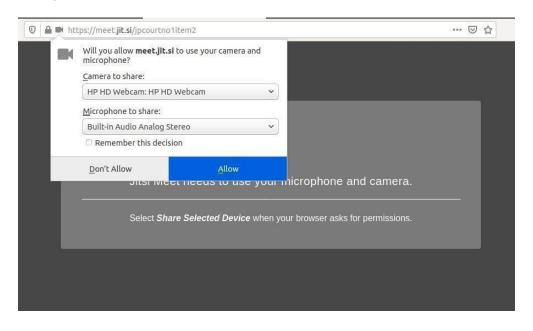


Permission to use Camera **Audio** 



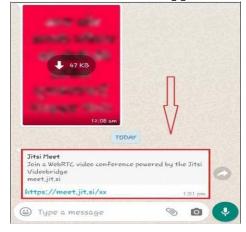
Permission to record

- 6. Video Conferencing will start soon after allowing permissions. Ensure Mic and Camera icon are not Mute.
- 7. ON Laptop/PC/Desktop Internet Browser: Users who wish to perform Jitsi Meet Video Conferencing on laptop/PC/Desktop please copypaste the link sent to you in address bar of Chrome Browser. Thereafter allow Camera and Mic permissions and you will join the VC directly.



#### B. Insalling Jitsi Meet App on your Mobile

1. Click on the blue colored Link of meeting through SMS/WhatsApp message on mobile number/SMS/WhatsApp.



2. Link will open in Mobile Browser. Two Options will be displayed on screen –

'Download the App' and 'Continue to the App'. Clicking on any one of them will take you to Google Play Store or App Store



3. Kindly Install the Jitsi Meet App and press Continue



4. After opening Jitsi Meet will ask for camera and mic permissions, kindly allow





Allow Audio Permission Allow Camera Permission

Video Conferencing will start soon after allowing permissions. Ensure Mic and Camera icon are not Mute

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## IN THE HIGH COURT OF ORISSA: C U T T A C K

## NOTICE

The 2<sup>nd</sup> National Lok Adalat is scheduled to be held in the High Court premises on Saturday the 10th day of July, 2021 through Virtual Mode under the aegis of National Legal Services Authority, New Delhi. In association with the Odisha State Legal Services Authority and the High Court Legal Services Committee.

The MACA & F.A.O. matters (Motor Accident Claim Appeal Cases) will be taken up for disposal in the aforesaid National Lok Adalat.

The learned Counsel desirous of getting their matters settled before the aforesaid Lok Adalat, may submit Mention Memos before the Secretary, High Court Legal Services Committee, on all working days in his chamber between **10.00 A.M. to 2.00 P.M.** latest by **25.06.2021.** Concerned Judicial Sections of the Court are also requested to send the records to the Office of the High Court Legal Services Committee as per Memo/list received at their end latest by **28.06.2021.** 

Dated: 17/06/2021 Orissa High Court, Cuttack.

Sd/-S.Samal SECRETARY H.C.L.S. COMMITTEE